



Kinn's The Medical Assistant: An Applied Learning Approach, 12e (Medical Assistant (Kinn's))

Deborah B. Proctor EdD RN CMA, Alexandra Patricia Adams BBA RMA CMA (AAMA) MA

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Prepare for a successful career in medical assisting! **Kinn's The Medical Assistant, 12th Edition** helps you learn the real-world administrative and clinical skills essential to working in the health care setting. Administrative coverage ranges from professionalism and interpersonal skills to billing and coding and electronic health records; clinical content teaches how to assist with medications, diagnostic procedures, and surgeries. And no other comprehensive medical assisting text can match its coverage of assisting with medical specialties! Written by medical assisting experts Alexandra Adams and Deborah Proctor, this classic resource also includes an Evolve companion website with practical exercises and activities, videos, and review questions for the CMA and RMA certification exams.

- **More chapters on assisting with medical specialties** than any other Medical Assisting text prepare you to assist in specialty exams and make you better qualified to work in specialty fields like cardiology, dermatology, ophthalmology, gynecology, and neurology.
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- **Patient education and legal and ethical issues** are described in relation to the Medical Assistant's job.
- **A Portfolio Builder** on the Evolve website helps you demonstrate proficiency to potential employers.
- **Detailed learning objectives and vocabulary with definitions** in each chapter help you study more effectively, with **connections icons** linking concepts in the text to exercises in the study guide and on the Evolve companion website.
- **Study Guide** includes a variety of exercises to test your knowledge and critical thinking skills, case scenarios from the book, and a **Procedure Checklists Manual**. *Sold separately.*
- **NEW! Charting examples within the procedures are highlighted for easier learning.**
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